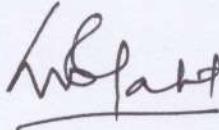


CIRCULAR

The **Human Resource (HR) Committee** is reconstituted and will continue till the end of A.Y. 2022-2023. The members of the committee are as follows

Sr. No.	Name of the member	Department	Designation	Mobile No.
1	Principal	Principal	Chairperson	
2	Mr. Satish Shenoy	Invitee	Member	9820093158
3	Mr. J K Patil	Invitee	Member	8082236666
4	Mr. M S Gadre	Registrar	Member Secretary	9422631677
5	Dr. B A Danawade	Mechanical Engineering	Chairperson	9822730639
6	Dr. S P Tekade	Chemical Engineering	Member	8979711684
8	Dr. A D Bhosale	Civil Engineering	Member	9421232667
9	Dr. R R Bane	Computer Engineering	Member	9422632740
10	Dr. S R Khedekar	EXTC Engineering	Member	9403573999
11	Prof. Chetan Shinde	ASH	Member	8308322581

Committee should conduct at least one meeting in every semester and as & when required. Chairperson/Convener/Member Secretary should maintain the record of minutes of meetings and produce to the undersigned as and when required.

PRINCIPAL



cc: All GIT Staff

Encl: Role and responsibilities

Role and responsibilities:

1. To update HR manual from time to time.
2. To make broad policy in respect of leave rules, faculty development & career advancement scheme and get it approved from Principal.
3. To discuss and recommend to Principal such measures as are deemed fit for continuous learning of staff through skill up gradation.
4. To recommend such measures as are deemed fit to ensure gender equality.
5. To organize get together and cultural events to foster healthy and harmonious relationship amongst staff members.
6. To participate in policy making for general service conditions and disciplinary rules in accordance with directions of State Govt./University/Social Welfare Department/AICTE/UGC and to ensure strict adherence



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