



GHARDA INSTITUTE OF TECHNOLOGY



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COM.NO.22/A.Y. 2022-2023

2nd August 2022

CIRCULAR

The **Mentorship Committee** is reconstituted and will continue till the end of A.Y. 2022-2023. The members of the committee are as follows:

Sr. No.	Name of the member	Department	Designation	Mobile No.
1	Prof. M N Lahane	ASH	Chairperson	9960056314
2	Prof. (Mrs) S P Jadhav	Chemical Engineering	Joint-chairperson	9075400313
3	Prof. R R Kalamkar	Mechanical Engineering	Member	9270169822
4	Prof. D N Londhe	Computer Engineering	Member	9209231299
5	Prof. S K Muchande	ExTC Engineering	Member	8379847973
6	Prof. (Dr) A D Bhosale	Civil Engineering	Member	9421232667
7	Mr. S R Jadhav	Counsellor	Member	9561931427

Committee should conduct three meetings in every semester and as & when required. Chairperson/Convener/Coordinator/Member Secretary should maintain the record of minutes of meetings and produce to the undersigned as and when required.

PRINCIPAL

cc: All GIT Staff

Encl: Role and responsibilities



Role and Responsibilities:

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| 1. To formulate groups of mentor/mentee program wise and monitor the regular meetings. |
| 2. To formulate groups of "academically weak & bright students" for separate mentoring. |
| 3. To analyses statistically or otherwise the effectiveness of mentorship program. |
| 4. To submit periodical reports of suggestions in respect of improvement in teaching-learning and administrative systems. |
| 5. To Assist Principal and heads of the departments in effectively implementing "Action Taken" on the suggestions of improvement emerging from the mentorship meetings. |
| 6. To prepare and submit, through Principal, such reports as may be required by regulatory agencies |
| 7. To co-ordinate and resolve, with the help of Counsellor appointed by the college, any psychological and social problems faced by the students |



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