



GHARDA INSTITUTE OF TECHNOLOGY



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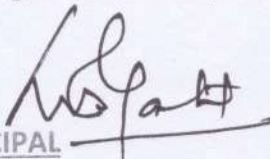
CIRCULAR

The **Staff Grievance Redressal Committee** is reconstituted and will continue till the end of Academic Year 2022-2023. The members of the committee are as follows:

Sr. No.	Name of the Staff	Department	Designation	Mobile No.	Email
1	Dr. S R Khedekar	ExTC Engg.	Chairperson	940357399	srkhedekar@git-india.edu.in
2	Prof. V S Kolge	ExTC Engg.	Member	8805668999	vskolge@git-india.edu.in
3	Prof. V M Swami	Mech. Engg.	Member	9922940076	vmswami@git-india.edu.in
4	Prof. M A Mohite	ExTC Engg.	Member	7798312364	mamohite@git-india.edu.in
5	Prof. M S Gadre	General Administration	Registrar	9422631677	msgadre@git-india.edu.in
6	Mr. D D Shembekar	General Administration	Office Superintendent	9145363639	offsup@git-india.edu.in
7	Mr. S P Joshi	Library	Asst. Librarian	8308347555	librarian@git-india.edu.in

Committee should conduct at least two meetings in every semester and as & when required. Chairperson/Convener/Member Secretary should maintain the record of minutes of meeting and produce to the undersigned as and when required.

The Committee should submit online monthly report of grievance received, disposed of and pending on the last day of the previous month to AICTE.


PRINCIPAL



cc.: All GIT Staff

Encl: Role and responsibilities

Role and Responsibilities:

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| 1. To follow University process for recording and addressing staff grievance. |
| 2. To make study report to Principal of the college about each grievance follow-up. |
| 3. To strictly follow stipulated procedure for deposing the complaint. |



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