

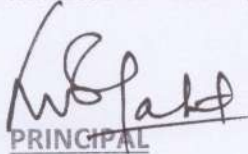
COM. NO. 04/ A.Y. 2022-2023

2nd August 2022**CIRCULAR**

The **Attendance Committee** is reconstituted and will continue till the end of the Academic year 2022-2023. The committee has been formed for monitoring and regulating the students' attendance for the academic year 2022-2023. Following are the members of the committee.

Sr. No.	Name of staff	Department	Designation	Mobile No.
1.	Prof. M A Khandke	Computer Engg.	Chairperson	9552711772
2.	Dr. S P Tekade	Chemical Engg.	Member	7083848408
3.	Dr. B A Danawade	Mechanical Engg.	Member	9822730639
4.	Dr. R R Bane	Computer Engg.	Member	9422632740
5.	Dr. S R Khedekar	ExTC Engg.	Member	9403573999
6.	Dr. A D Bhosale	Civil Engg.	Member	9421232667
7.	Prof. Chetan Shinde	ASH	Member	7507239205

The committee should monitor students' attendance as per the guidelines prescribed by University of Mumbai. They should also conduct the meeting once in a month and should report to the undersigned. Chairperson/Convener/Member Secretary should maintain the record of minutes of meeting and produce to the undersigned as and when required.


PRINCIPAL

cc : All GIT Staff

Encl: Role and Responsibilities

Role and Responsibilities: To keep track of students' attendance and to find any correlation between their attendance and performance and if so, to what degree.