

COM. NO. 17/ A.Y. 2022-2023

2<sup>nd</sup> August 2022**CIRCULAR**

The **Canteen and Mess Committee** is reconstituted and will continue till the end of Academic Year 2022-2023. The members of the committee are as follows:

| Sr. No. | Name of the Staff        | Department             | Designation      | Mobile No. |
|---------|--------------------------|------------------------|------------------|------------|
| 1       | Prof. M S Gadre          | General Administration | Chairman         | 9422631677 |
| 2       | Prof. S C Munghate       | ExTC Engineering       | Member Secretary | 9422152788 |
| 3       | Prof. V R Kasar Kokil    | Civil Engineering      | Member           | 9096720686 |
| 4       | Prof. (Mrs.) J V Khalkar | Computer Engineering   | Member           | 7350998144 |
| 5       | Mr. Varghese Thomas      | General Administration | Member           | 8379859557 |
| 6       | Mr. S D Jadhav           | General Administration | Member           | 8408824337 |
| 7       | Mr. S G Bole             | General Administration | Member           | 9921877334 |
| 8       | Mast. Velankar Aakash S. | TE Chemical Engg.      | Student-Member   | 7507238443 |
| 9       | Miss. Sakshi Chile       | SE ExTC Engg.          | Student-Member   | 7822859451 |

Committee should conduct at least two meetings in every semester and as & when required. Chairperson/Convener/Member Secretary should maintain the record of minutes of meetings and produce to the undersigned as and when required. Students passing out in academic year 2022-2023 will be replaced by new student representatives.

  
PRINCIPAL

cc: All GIT Staff

Encl: Role and responsibilities



**Role and Responsibilities:**

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| 1. To keep watch on quality & quantity of the food items supplied   |
| 2. To ensure that proper hygiene is maintained at canteen and mess in college premises.                       |
| 3. To ensure that there is no much food waste and if any, it is handed over to composting plant               |
| 4. To ensure that quality of raw materials, oils, vegetables, etc. is of the agreed quality as per agreement. |
| 5. To ensure that Govt. regulations are followed by the contractors and proper license is maintained by them. |
| 6. To actively participate in finalizing the annual contracts.  |



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