

GHARDA FOUNDATION'S
GHARDA INSTITUTE OF TECHNOLOGY

(Approved by AICTE New Delhi, DTE, Maharashtra State, Affiliated to Mumbai University & Accredited by NAAC)

A/P - Lavel, Tal - Khed, Dist - Ratnagiri, PIN - 415 708, M.S. Tel : 02356-262798, Fax : 02356-262980

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"Policy document for financial assistance for attending FDP/WS/STTP and Paper Presentation/Conference"

General Guidelines for Attending Workshops/ STTP/ Conferences:

For Approved Faculty:

1. Permit Two Faculties one at a time once in a year from each Department for each semester.

Facilities from GIT:

- a. Duty Leave (Maximum 5 days)

For Adhoc Faculties:

2. Permit One Faculty once in a year from each department for each semester.

Facilities provided by GIT:

- b. Duty Leave (Maximum 5 days)

3. After attaining the Program Faculties should give Presentation in the department.

General Guidelines for Paper Presentation in National/ International Conferences:

1. All faculties should be allowed but two faculties at a time and once in a year to present paper in National / International Conference organized by premier Institute.

Facilities provided by GIT:

- a. Registration Fees (Maximum 4000/- Rupees)
- b. Travelling Allowance (only in India)
- c. Duty Leave (Maximum 5 days)

2. After presenting the paper in the conference, Faculties should present the paper in the department.



Principal

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